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1815 Inner Circle Rd, Mississauga Road Mississauga, Ontario L5L 1C6| Tel: (905) 569-4676

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# **UTMSU BOARD MEETING #1**

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# Your Guide to Robert's Rules of Order

## RULES OF ORDER AT A GLANCE

To Do This:		You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used		Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker		Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)		Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered		I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order		I move the agenda be amended in order to deal with the following item...	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair		I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion		I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it		I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting		I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting		I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled		I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting		I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion		I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes		I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting		I move that the meeting recess until...	No	Yes	Only to time	No	Majority
End the meeting		I move that the meeting adjourn.	No	Yes	No	No	Majority

**Attendance**

<u>Executives</u>	<u>Division I</u>	Farzana Ishmael
Andrew Park	Vacant	Aishat Abdulrazaq
Owen (Rui) Zhang		
Rajas Dhamija	<u>Division II</u>	<u>Division III</u>
Miatah McCallum	<del>David Han</del>	Vacant
Manaal Fatima	Jordan MacLean	
	Summer Qiu	<u>Division IV</u>
<u>Staff (non-voting):</u>	Sarah Gamal El-Dean	Samantha Bestavros
Felipe Nagata (Executive Director)	Saad Hussain	
Shuling Luo (Assistant to the Board)	Enran Zu	<u>Guests</u>
	Abeeha Imitaz	Melissa Theodore
	Adam El-Falou	Lois Ogunnubi
	Suleyman Yusuf	Ana Beatriz Porto

**#1. CALL TO ORDER**

Meeting called to order at 2:04PM

**#2. LAND ACKNOWLEDGEMENT AND EQUITY STATEMENT**

Done by Miatah

**#3. APPROVAL OF THE AGENDA**

**MOTION** Moved: Farzana Seconded: Owen

Be it resolved that the agenda be approved as presented.

**VOTE CARRIED**

**#4. APPROVAL OF THE SPEAKER**

**MOTION** Moved: Rajas Seconded: Jordan

Be it resolved that Kayla Weiler be approved as the speaker for UTMSU Board of Directors for the 2025-2026 year.

Summary:

- Work for CFS
- Has been chairing for UTMSU Board for various terms as well as various other student unions as well
- Expert in Robert’s Rules of Order

**VOTE CARRIED**

**#5. INTRODUCTIONS & OPENING REMARKS**



Be it resolved that we recess for 15 minutes

**VOTE CARRIED**

*Recess Started at 3:25pm  
Back at 3:40pm*

**#11. BLIND DUCK PRELIMINARY BUDGET PRESENTATIONS**

**MOTION** Moved: Owen Seconded:

Be it resolved that the Blind Duck Preliminary budget be approved as presented on Appendix C.

Summary:

- All projected sales revenue (preliminary budget 25-26) same as revised budget 24-25 except for food sales projected to decrease
- Blink duck levy decreased by \$2000
- Food and beverage sales expense projected to decrease by \$15k
- Satellite expense no longer required
- Miscellaneous, bank and terminal expenses decrease
- Repairs and maintenance increase to \$5000
- Serving supplies (paper)
- Projected salary wages decrease due to less part-time staff expected to be hired
- Total projected loss \$52,300

**VOTE CARRIED**

**#12. UTMSU PRELIMINARY BUDGET PRESENTATIONS**

**MOTION** Moved: Rajas Seconded: Manaal

Be it resolved that the UTMSU preliminary budget be approved as presented on Appendix D.

Summary

- Projected revenue = \$1.636M
- Projected expenses = \$1.498M
- Projected income = \$44.55k
- Schedule 1
  - Projected less students for next year hence \$80k less membership fees
- Schedule 2
  - Health and Dental Plan same
- Schedule 3: Services
  - Upass admin fee increase by \$5000
  - Replacement fees = 0
  - Everything else same
- Schedule 4: Major Events
  - Orientation sales projected to increase
  - Montreal trip projected to costs less
- Schedule 5: Administration
  - Same as preliminary budget 24-25
- Schedule 6: Communications
  - Same as preliminary budget 24-25
- Schedule 7: Stipends

- Increase of \$5,000 for executive stipends
- Schedule 8: Commission & Committee Allocations
  - Same as preliminary budget 24-25
- Schedule 9: Bursaries and Grants
  - Same as preliminary budget 24-25
- Schedule 10: Clubs
  - Same as preliminary budget 24-25
- Schedule 11: Services
  - Same as preliminary budget 24-25
- Schedule 12: Conferences and Meetings
  - Same as preliminary budget 24-25
- Schedule 13: UTMSU Levies
  - Food Centre
    - Same as preliminary budget 24-25
  - Academic Societies
    - Increase of \$1,600 in society disbursements
  - WUSC
    - Same as preliminary budget 24-25
  - Day care
    - Same as preliminary budget 24-25
  - Radical Roots
    - Same as preliminary budget 24-25
  - Other Levy groups
    - Same as preliminary budget 24-25

Student Centre Budget

- Revenue, Expense and Net income Same as preliminary budget 24-25
- Schedule 1 Same as preliminary budget 24-25
- Schedule 2 Same as preliminary budget 24-25

**VOTE CARRIED**

**#13. RATIFICATION OF SIGNING OFFICERS**

**MOTION**

Moved: Andrew

Seconded: Owen

Be it resolved that the following changes to the signing authorities for UTMSU & its subsidiaries be ratified as presented below:

- Joelle Salsa, President 2024-2025 (REMOVE)
- Ronny Chen, Vice-President Internal 2024-2025 (REMOVE)
- Andrew Park, President 2025-2026 (ADD)
- Owen (Rui) Zhang, Vice-President Internal 2025-2026 (ADD)

**Amendment**

Moved: Andrew

Seconded: Rajas

Be it resolved that the following changes to the signing authorities for UTMSU & its subsidiaries be ratified as presented below:

- Joelle Salsa, President 2024-2025 (REMOVE)
- Ronny Chen, Vice-President Internal 2024-2025 (REMOVE)
- Andrew Park, President 2025-2026 (ADD)
- Owen (Rui) Zhang, Vice-President Internal 2025-2026 (ADD)
- *Felipe Nagata, Executive Director 2024-2025 (REMOVE)*
- *Melissa Theodore, Executive Director 2025-2026 (ADD)*

