



1815 Inner Circle Rd, Mississauga Road Mississauga, Ontario L5L 1C6 | Tel: (905) 569-4676

UTMSU BOARD MEETING #5

Your Guide to Robert's Rules of Order

RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules.
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item....	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to....	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until ...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until ...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Attendance

Executives

Gulfara (Gulfy) Bekbolatova
 Yongxin (John) Liang
 Okikioladuni (Kiki) Ayoola
 Ruth Alemayehu
 Layana Alnabhan
 Jasnoor Sandhu (non-voting)

Division I

Xingyi (Freya) Gao
 Rui (Owen) Zhang

Fahad Amir
 Aleeza Khan
 Daria Balgimbay
 Iman Hassan

Division II

Ayesha Arfatun
 Chuang Dong (Daniel) Shen
 Alpha Li

Division III

Vacant

Staff (non-voting):

Felipe Nagata (Executive Director)
 Teresa (Isa) Vo (Assistant to the Board)
 Faith Leung (Minute-taker)

Division IV

~~Niyati (Kiwi) Bhatt~~
 Amreta Umraw
~~Jiya Rae~~
 Sandra Risco

Division IV

Vacant

#1. CALL TO ORDER

Meeting called to order at 3:14pm.

#2. LAND ACKNOWLEDGEMENT & EQUITY STATEMENT - Jasnoor

Niyati (Kiwi) Bhatt arrived at 3:15pm.

#3. APPROVAL OF THE AGENDA

MOTION Moved: G. Bekbolatova Seconded: A. Arfatun

Be it resolved that the agenda be approved as presented.

VOTE - CARRIED

#4. EXECUTIVE REPORTS

MOTION Moved: G. Bekbolatova Seconded: R. Alemayehu

Be it resolved that the Executive Reports be approved as presented.

VOTE - CARRIED

John

- SCE Referendum
- Operating budget & the actuals (what we spent so far since May 1, 2023)
- Appointed at the COSS (Council of Student Services) voting member
 - Discussed how to better provide cost saving services - discounts
- Met with Line, a bike sharing service
 - Company aims for students to use their bikes & scooters to promote sustainable transportation
- As VP Internal, sat on Bursary & Clubs committees with Gulfy

Layana

- Had a COS meeting with members from the Office of the Registrar - to review petitions from students
- SCE
 - Met up and finalised with clubs for the referendum

- Prepped for the referendum
- Worked on the Palestine statement with the team during Reading Week
- Took a leave of absence from Oct 24th-30th
- Planning the Academic Advocacy & Professional Week with the Career Centre, the Academic Integrity Unit & a speaker from the library - event is happening next week
- Helped other execs with their events - ex. Frosh Formal with Jasnoor, VolunTeam training with Gulfy to talk about volunteering with WUSC
- WUSC
 - Met with the main WUSC committee from Ottawa
 - Gave updates on how our local WUSC committee is doing
 - Got feedback from them for improvements
 - Got fair-trade chocolates from them to distribute during October for Halloween
 - Met with IEC (International Education Centre)
 - To work on the Intent to Sponsor form - to be able to sponsor students to come next year
 - WUSC coordinator worked with the IEC on the Global Refugee Forum Pledges - to work towards goals, achievements and initiatives that we want to maintain in the upcoming 4 years
 - Pledge 1: Sustainability - want to fundraise large donors; updating constitutions, so that SRP student knows how to navigate through UTM & what to expect when coming to UTM
 - Pledge 2: Scale - to influence other schools and campuses by networking and collaborating with them
 - Pledge 3: Quality - to improve the 5 pillars of support
 - Oct 26 - had a nature walk & fundraiser event to raise funds for the WUSC program

Kiki

- With Gulfy, met with the food & parking advisory Committees
 - to receive an update on the new food provider and on parking, specifically P4
 - Food - to get discuss students' concerns surrounding the new food provider, regarding the food & the prices
 - Parking - to understand better why parking pass prices are so high & what we can do to reduce them
- TAP (Transit Advisory Committee) was made official
 - All about public transit, specifically MiWay
 - Goals:
 - Getting better options & services - it's nearing winter, so we need to do something about the long lines for the busses
 - To bring people to get involved with the transit situation
 - If interested, the link to sign up is in the @myutmsu Instagram bio
- Working with HOUSE Canada to lobby for student residence
- International Students Forum
 - With some IEC staff
 - Fosters discussions around international student struggles
 - Provides certifications & tangible resources - ex. Bringing in organisations that can provide financial aid, working opportunities, any applicable skills
- AGM (Annual General Meeting)
 - Nov 22
 - With Layana, Kiara (Student Support Coordinator), Felipe
 - 5 campaigns in total - for Kiki, it's housing & transit
- Housing Committee
 - Working on the Housing Guide
 - Reached out to a bunch of external organisations
 - Still in the works

Ruth

- Food Centre
 - Had 30 students from ITA235 - gave them Food Centre 101; had them pack orders for the week; talked about food security, specifically food security at UTM; had a debrief & an assignment afterwards
 - Spooky Sips - gave away tea, coffee, cupcakes & chocolates
 - Recently got a new kettle - can give away tea & coffee weekly now
 - Planning to do hot chocolate/sugar cookies/gingerbread cookies giveaway for the winter season before exams - last week of Nov
- Black History Month
 - Been meeting weekly
 - Planned 4 events:
 - Welcome Ceremony at KN rotunda
 - Open Mic Night at the Blind Duck
 - Mental Health Workshop
 - End-of-the-Month Gala
 - Has been in touch with York Federation of Students (YFS) & Scarborough Campus Students' Union (SCSU) - trying to make the event tri campus or just much larger than only UTM
 - Met with a lot of university partners & all 5 campus groups (weekly to get events sorted out)
- Black Mentorship Program
 - Made a resource for mentors - fact sheet to guide conversations with mentees
 - Split up mentors & mentees into cohorts
 - About 40 people - into 3 groups
 - Created monthly discussion topics
 - Ex. this month is wellness, taking care of yourself during exam season
 - Met with a lot of university partners - Alumni Engagement officers, Manager of Black Initiatives at UTM, CSE, admin for the office of the vice president and principal
 - Talked about how they can help this program & how they can imbed it into this institution
 - Wanting to expand it into an alumni mentorship program - having black alumni to help black upper years transition out of university
 - Been helping the Black Students Association
 - To do research on getting a Black student space in the future
 - Form currently has over 100 replies - still pushing for this
 - Sustainability
 - Planning to have winter clothing drive with Regenesis - end of this month
 - Let students give away lightly used clothing for the winter time - will donate half to the UTM community & half to a local charity
 - Been meeting with UTERN (UofT Student Environmental Resource Network)
 - Working on creating an environmental working group - they already have one, but UTMSU is working to collaborating with them to create monthly sessions for students who are interested in environmental justice to meet with partners all over UofT
 - Working to find a way to give students CCR if they go to working group & write reflections
 - Bursaries
 - Worked through them all over October - just finished today
 - Reviewed bursaries, putting them into categories, emailing students to make sure we get all the documents
 - Will be sending out the funding this weekend
 - Helped with Halloweek
 - Was on the EARC for the referendum

Jasnoor

- Post-Orientation
 - Attended the Orientation briefing meeting with Felipe, Chad Nuttall (Assistant Dean of Students and International Initiatives)
 - Did a review of orientation week - discussed strengths & areas of improvement
 - So that the university can create a literature review of different university orientations across Canada
 - Worked with our content creators - to give a recap of Orientation Week, highlighting each day, events, etc.
- SCE
 - Met with clubs to discuss the SCE
 - Outreached for the referendum
- Reading week events
 - Oct 12 - Paint the Season; Reading Week Dinner
- Halloween
 - Wed Oct 25 - 1st event Halloween Free Breakfast; UTMSU x Film Club collaboration - watched Get Out
 - Thur Oct 26 - Halloween Pub Night - over 300 tickets sold
 - Had an emcee for the night
 - Had a Halloween costume contest - will be giving the winners prizes
 - Fri Oct 27, Sat Oct 28, Mon Oct 30 - worked with the volunteers and volunteer coordinators to create the halloween haunted house
 - Mon Oct 30 @ 7-10pm - had the haunted house
 - Tue Oct 31 - Hallofest
 - Collaboration with DVSSS (Department of Visual Studies Student Society) & ICCIT council
 - Clubs had booths set up - different activities were set up at each booth; a lot of students came by
- Bollywood Pub Night
 - Since Diwali is on Sun Nov 12
 - Collaboration with Gujarati Students, Indian Students, South Asian Students, Erindale Punjabi Associations
 - Had performances from all of these clubs
 - Gave out samosas & spring rolls
 - Huge success - students stayed until midnight (until the full duration of the event); had to tell students to leave because they didn't want to leave
- Planning a Holiday Market
 - Nov 30
 - Collaboration with The Little Market
 - This week, has been finalising the vendors, the plan for the market logistics-wise
- Been working on Winter Fest Week with Layana
 - Nov 27-Dec 1
 - Planning some events & destressors
- Planning to meet with the Erindale Biology Society (EBS) for a possible ski trip in December

Gulfy

- In light of making the Palestine statement and receiving the statement from the Principal Alexandra Gillespie in response & Minister Jill Dunlop's response
 - Recently released a new statement
 - Can be found at utmsu.ca/statements/
 - Addressed the remarks made by Minister Dunlop
 - Worked on another statement with the University of Toronto Employee Associations & Unions (UTEAU) & the University of Toronto Faculty Association (UTFA)
 - Can be found at utmsu.ca/statements/
 - Addressed Principal Gillespie's statement

- Discussed impacts on the freedom of speech, freedom of expression for all community members, students & faculties
- Learned how different unions work together - developed unity & communication
- Met with a lot of students and campus groups to support them in organising actions all across campus
 - Wed Oct 25 - had the Walk Out
 - Was peaceful - a march for peace
 - Students made signs & came together
 - Collaborated with clubs - Association of Palestinian Students, Middle Eastern Students' Association, Syrian Students' Association & many more
 - Had less than a day of promotion
 - Still had over 100 students participate
 - Thur Nov 9 - had the protest
 - Organised it with students - met many times to discuss the chatlist to allocate speakers
 - Had students reading poems, sharing personal testimonials, etc.
 - Will continue to organise actions to ensure students' voices are heard - to ultimately have the principal and UTM admin to properly address them
- VolunTeam
 - Worked with volunteer coordinators
 - Free Breakfast Wednesday continues
 - Recently had a volunteer social to celebrate all the efforts volunteers have put in
 - Planning to recruit more volunteers
- SCE
 - Continued to work with clubs and her team on the SCE
 - Continued having meetings with admin
 - Had a meeting with the architect that built York's 2nd student centre
 - Moving forward, will be thinking of ways to make our SC much more efficient & improving how spaces are used
- Parking and Transit Committee
 - In this committee with Kiki
 - Had a meeting where they (Gulfy & Kiki) asked a lot of questions, but a lot of the responses weren't exactly what they were looking for
 - Ex. asked whether there will be more parking spaces in the future; they answered that they needed to conduct research on whether there is demand - we know there's a demand, so we'll be working toward showing them this demand
- Quality for Student Services
 - Had meetings - different student services would discuss things they've been working on and new initiatives they took on to see what has been working well
 - Ex. Health and Counselling Centre had a presentation, talking about the new things they're introducing
 - Centre for Student Engagement have funding available for clubs - pointed out that they need to work on their marketing because not a lot of clubs know about this funding
 - Only 40-50 clubs have got this funding, but there's over 130 clubs
- AGM prep
 - Wed Nov 22
 - A big board meeting for all students
 - Students:
 - Can ask what execs have been working on
 - Can talk about what they want for the future
 - Can learn more and get involved
 - Have been working on a document to give out to students for them to see what we've been working on

#5.	MINUTES PACKAGE
	1. Board of Directors Meeting #3 - August 25th, 2023 2. Emergency Board of Directors Meeting #1 - September 23rd, 2023 3. Emergency Board of Directors Meeting #2 - October 20th, 2023

MOTION Moved: G. Bekbolatova Seconded: F. Amir

Be it resolved that the Minutes Package be approved as presented.

VOTE - CARRIED

#6.	PRESENTATION OF OPERATING BUDGETS
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a)	APPROVAL OF BLIND DUCK PUB OPERATING BUDGET
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MOTION Moved: Y. Liang Seconded: N. Bhatt

Be it resolved that the Operating Budget of the Blind Duck Pub be approved as presented in Appendix A.

VOTE - CARRIED

- Note: the 0.00s under actuals in the operating budget does not mean that we did not spend any money but that we need to wait for the numbers by the end of the year (next March)
- Sales Revenue
 - Food - increase because been selling a lot of food
- Sales Expenses
 - Beverage & Food - increase because been selling more
 - Flex Card Charges - charge of 10% when using Tcard to pay; there's been more people who have been using their Tcard for flex
- Operating Expenses
 - Higher overall expenses because of the higher food costs, but we've been keeping the food prices the same for the past few years

Aleeza Khan left at 3:50pm.

b)	APPROVAL OF UTMSU OPERATING BUDGET
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MOTION Moved: Y. Liang Seconded: O. Ayoola

Be it resolved that the Operating Budget of the UTMSU be approved as presented in Appendix B.

VOTE - CARRIED

- Schedule 3.00 - Services
 - Grad photography - increase; based on last year's revenue, it's expected to have a higher revenue
- Schedule 4.00 - Major Events
 - Orientation costs increased
 - Got more from sponsorships than last year
- Schedule 5.00 - Administration
 - Higher cost for elections because costs were split between the board elections and the SCE referendum
 - Salaries and Benefits - slight increase because the government has increased the minimum wage

Board of Directors Meeting of the University of Toronto at Mississauga Students' Union
Friday, November 10th, 2023 • UTMSU, Student Center, Room 100

- Schedule 6.00 - Communications
 - Salaries and Benefits - slight increase because the government has increased the minimum wage
- Schedule 8.00 - Commission & Committee Allocations
 - Free Breakfast - big increase because got a lot more people coming this year (around 300 people every Wednesday)
- Schedule 11.00 - Services
 - Salaries and Benefits - slight increase
 - Pool Tables note: thinking of buying the tables & in talks with Shane because it could save some money (currently renting them)

Student Centre Preliminary Budget 2022-2023

- Schedule 2
 - Food Sale, Beverages & Food Purchase - increase; we've been advertising the Duck Stop more

Aleeza Khan came back at 3:55pm.

#7.	APPROVAL OF ANNUAL GENERAL MEETING AGENDA
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MOTION

Moved: G. Bekbolatova

Seconded: A. Khan

Be it resolved that the 2023 AGM Agenda (Appendix C) be approved as presented.

VOTE - CARRIED

- Quorum - 150 people with 75 of them in person
- Each person can collect 10 proxies, having 11 votes counted when you vote
- Students can submit motions to suggest things to talk about during the meeting

#8.	STRIKING OF CLOSED COMMITTEES
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MOTION

Moved: L. Alnabhan

Seconded: N. Bhatt

Be it resolved that Elections of the Closed Committees be struck via Secret Ballot.

VOTE - CARRIED

- Striking of closed committees means that new members can be added to the committees
- Secret ballot - anonymous voting for cases that more board members than the available spots on the committee want to join that committee

a)	Executive Review Committee
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MOTION

Moved: A. Khan

Seconded: I. Hassan

Be it resolved that Fahad Amir and Aleeza Khan from Division II, (*vacant*) from Division III, and Rui (Owen) Zhang from Division I or II be appointed by the Board of Directors to the Executive Review Committee for the Fall/Winter Session.

VOTE - CARRIED

- Reviews executives
 - Ex. if there's an issue with an executive, this committee reviews that

b) Executive Review Committee - Chair

MOTION Moved: I. Hassan Seconded: N. Bhatt

Be it resolved that Aleeza Khan be appointed by the Board of Directors as chair of the Executive Review Committee for the Fall/Winter Session.

VOTE - CARRIED

c) Budget Committee

MOTION Moved: O. Ayoola Seconded: C. D. Shen

Be it resolved that Aleeza Khan and Chuang Dong (Daniel) Shen from Division II, (*vacant*) from Division III, and Rui (Owen) Zhang from Division I or II be appointed by the Board of Directors to the Budget Committee for the Fall/Winter Session.

VOTE - CARRIED

d) Policy & Procedures Committee

MOTION Moved: A. Arfatun Seconded: L. Alnabhan

Be it resolved that Fahad Amir and Amreta Umraw from Division II, (*vacant*) from Division III be appointed by the Board of Directors to the Policy & Procedures Committee for the Fall/Winter Session.

VOTE - CARRIED

e) Organizational Development & Services

MOTION Moved: A. Khan Seconded: N. Bhatt

Be it resolved that Niyati (Kiwi) Bhatt and Iman Hassan from Division II, (*vacant*) from Division III, (*vacant*) from Division IV be appointed by the Board of Directors to the Organizational Development & Services for the Fall/Winter Session.

VOTE - CARRIED

f) Bursary Committee

MOTION Moved: L. Alnabhan Seconded: I. Hassan

Be it resolved that Ayesha Arfatun and Daria Balgimbay from Division II, (*vacant*) from Division III be appointed by the Board of Directors to the Bursary Committee for the Fall/Winter Session.

VOTE - CARRIED

g) Elections and Referenda Committee

MOTION

Moved: C. D. Shen

Seconded: A. Khan

Be it resolved that Chuang Dong (Daniel) Shen and Daria Balgimbay from Division II, Xingyi (Freya) Gao from Division I, Rui (Owen) Zhang from Division I or II be appointed by the Board of Directors to the Elections and Referenda Committee for the Fall/Winter Session.

VOTE - CARRIED

h) Clubs Committee

MOTION

Moved: L. Alnabhan

Seconded: N. Bhatt

Be it resolved that Ayesha Arfatun and Niyati (Kiwi) Bhatt from Division II, (*vacant*) from Division III and, Xingyi (Freya) Gao from Division I, Iman Hassan from Division I or II be appointed by the Board of Directors to the Clubs Committee for the Fall/Winter Session.

VOTE - CARRIED

Ayesha Arfatun left at 5:04pm.

#9. DONATION FOR GAZA/PALESTINE

MOTION

Moved: R. Alemayehu

Seconded:

Be it resolved that \$_____ be allocated to a donation from the UTMSU to the Palestinian people of Gaza to help with the current humanitarian crisis.

Be it further resolved that the donation be passed on to the Association of Palestinian Students at UTM to be sent to the appropriate organizations that will help innocent civilians in Gaza

VOTE

- Tabled to the next board meeting

#10. UPCOMING EVENTS

- Academic Advocacy and Professional Week (Monday 13th November - 16th)
 - Career Centre LinkedIn Workshop Collab - (1:30-3pm) 14th November
 - Career Centre Retail Networking Night - (5:30pm-7:30pm) 15th November
 - LinkedIn Photo Day - (10-12:30pm) 15 November
- Free Breakfast Wednesday - tabling collab with career centre
- Annual General Meeting - (6-9pm*) 22nd November
- CFS National General Meeting - 24-27th November

#11. OTHER BUSINESS

Board of Directors Meeting of the University of Toronto at Mississauga Students' Union
Friday, November 10th, 2023 • UTMSU, Student Center, Room 100

#12.	ADJOURNMENT
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MOTION

Moved: G. Bekbolatova

Seconded:

Be it resolved that the meeting be adjourned at _____.

VOTE

VALIDATION		
GULFY BEKBOLATOVA PRESIDENT		Friday, November 10, 2023
NAME AND POSITION	SIGNATURE	DATE