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# **UTMSU BOARD MEETING #4**

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# Your Guide to Robert's Rules of Order

## **RULES OF ORDER AT A GLANCE**

<b>To Do This:</b>	<b>You Say This:</b>	<b>May You Interrupt the Speaker?</b>	<b>Must You be Seconded?</b>	<b>Is the Motion Debatable?</b>	<b>Is the Motion Amendable?</b>	<b>What Majority is Required?</b>
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item....	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to....	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until ...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until ...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

**Attendance**

<u>Executives</u>	<u>Division I</u>	Robert Le
Maelis Barre	Vacant	Fatima Abbas
Wenhan Lou		<del>Gabriel Heran</del>
Alistair Kirk	<u>Division II</u>	Yunqi (Eddy) Zhang
Suraqa Noor	Cyrus Joshua Mena	
Reagan Roopnarine	Niguel Walker	<u>Division III</u>
Fatima Yakubi (non-voting)	Zinah Alsleman	Vacant
	<del>Minal (Eesha) Syed</del>	
<u>Executive Director:</u>	Annie Bhaskar	<u>Division IV</u>
Felipe Nagata(non-voting)	<del>Mohammad Safwan Zahid</del>	Vacant
	Xiyu (Charlotte) Wang	

**#1. CALL TO ORDER**

Meeting called to order at 12:18pm.

**#2. LAND ACKNOWLEDGEMENT & EQUITY STATEMENT - Suraqa**

**#3. APPROVAL OF THE AGENDA**

**MOTION** Moved: M. Barre Seconded: A. Kirk

Be it resolved that the agenda be approved as presented.

**VOTE**  
**Motion carried**

**#4. EXECUTIVE REPORTS**

**MOTION** Moved: M. Barre Seconded: W. (B.) Lou

Be it resolved that the Executive Reports be approved as presented.

**VOTE**  
**Motion carried**

**Summaries**

Suraqa

- Society 1x1 - letting academic societies know the plans for the school year & how they can collaborate with UTMSU
- WUSC - pre-planning for welcoming the students back to school
- Academic Advocacy Week Planning - organising the programming, planning workshops
- Sanction Lobby Documents - for lobby week

Reagan

- Bursary Committee Meetings - bursaries were approved, sent out emails to successful applicants to tell them when they'll get their bursary cheque, put out a request for cheques
- Restocking the Food Centre & the Seed Library - ordered ~15 000 lbs of food for next month for ~60 students a week
- Introducing New Services to the Food Centre & Seed Library - school supplies disposal service to encourage more environment-friendly disposal methods, Food Centre info guide
- Destressor: Indigenous Beading Workshop with Darci Everson - went really well

Board Meeting #3 of the University of Toronto at Mississauga Students' Union  
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- Black Excellence Orientation - happening in Aug 18th & 19th, will have food, workshops, guest speakers
- Committee Prep - creating the Black History Month Committee & the Divesment Committee

Alistair

- Design of Housing Outreach Materials - created flyers
- Housing Town Hall Preparation
- Structuring the Housing Committee
- Peel Student Housing Coalition - reached out to Sheridan & Algoma University students to meet & discuss about forming a student housing coalition
- International Students - creating a survival guide, improving International Student Experience Conference, International Students Forum

Berry

- Hiring - Blind Duck positions (interviews done by early Aug), Member Service Staff (hired by end of Aug), Social Media Coordinator (hired by ~Aug 8th)
- InfoBooth Service Discussion - reaching out to external organizations for collaborations
- Orientation Sponsorship - Hungry Panda (close to binding the deal), RE/MAX (still in the process of negotiation)
- UPass Update - for the fall of 2023, MiWay wants to make UPass electronic, but our focus is for a price reduction

Fatima

- Summer Events - Beach Day, Bowling Day, Water Balloon Fight
- Orientation Planning - completing logistics with Logistics Team (up on website now), finalized merch, went through flags, promoting the tickets (which are on the website), working to put up more graphics on the website, working on an outreach plan for next month
- Clubs Committee - getting over emergency funding, helping the new clubs
- Campus Groups Event Planning Committee - discussed about different initiatives with different campus groups, next leaders trainings

Maëlis

- Orientation Volunteers - applications, trainings
- VolunTEAM - trainings
- Peer Support Program - volunteers, trainings, planning for it to be in-person this year (was online last year)
- Upass Program
- Executive Video - to let students know what each UTMSU executive does, working on the script & logistics, coming out around orientation or after, a one-time thing

#5.	MINUTES PACKAGE
	1. Board of Directors Meeting #12 (outgoing BOD) - April 30th, 2022
	2. Board of Directors Meeting #2 - June 2, 2022
	3. Board of Directors Meeting #3 - June 30th, 2022
	4. Bursary Committee Meeting #1 - July 7th, 2022
	5. Clubs Committee Meeting #1 - July 22nd, 2022

**MOTION**

Moved: M. Barre

Seconded: N. Walker

Be it resolved that the Minutes Package be approved as presented.

**VOTE**

**Motion carried**

**#6. ORIENTATION COORDINATOR PRESENTATION - Chloé & Kanika**

- Theme: Venture '22
  - Relates to the 1st year experience - want to encourage students to be brave & venture
  - Speaks to the world we're living in - being brave amidst a pandemic world
  - Raises awareness about climate change - houses are based on endangered animals
- Format: grid - houses
  - Fire - vipers & cobras
  - Air - hawks & vultures
  - Water - sharks & eels
  - Earth - lions & tigers
- Schedule: Sept 4th-9th
  - Sept 4
    - 11am-7pm: mini carnival & sign-ins
  - Sept 5
    - 8am-9am: late sign-ins
    - 9am-12pm: welcome ceremony
    - 12pm-2pm: illusionist
    - 2pm-3pm: group time
    - 3pm-4pm: lunch
    - 4pm-5pm: amazing race (scavenger hunt)
    - 5:30-7pm: adventurous games (team building games)
    - 7pm-8pm: group time
    - 8pm-1am: glow in the dark pub night/under the stars movie night
  - Sept 6
    - 8am-9am: breakfast
    - 9am-11am: group time
    - 11am-1pm: academic department orientation (~16 departments)
    - 1pm-6pm: carnival & BBQ
    - 6pm-8pm: battle for the house cup
    - 8pm-1am: paint & foam party/(venture themed) escape rooms
  - Sept 7
    - 8am-9am: breakfast
    - 9am-10am: group time
    - Various: bussing
    - 11am-6pm: tri-campus parade
    - 6pm-11pm: boat cruise/student centre takeover
  - Sept 8
    - 6pm-12am: TBA
  - Sept 9
    - 6pm-12am: formal (prom 2.0)
      - Bussing is available
- Q&A
  - Lunch & dinner will be served everyday even though it's not mentioned in the schedule
  - Instagram: @utmsuorientation
  - Website: [www.utmorientation.ca](http://www.utmorientation.ca)
    - Reasons for choosing the theme Venture '22
    - Schedule
    - Ticket prices



**c) Bursary Committee**

**MOTION** Moved: W. Lou Seconded: R. Le

Be it resolved that Robert Le from Division II be appointed by the Board of Directors to the Bursary Committee for the Summer Session.

**VOTE**  
**Motion carried**

Bursary Committee Roles/Info

- Reviewing UTMSU bursaries
- Starts in October

**d) Elections and Referenda Committee**

**MOTION** Moved: W.Lou Seconded: R. Roopnarine

Be it resolved that Cyrus Joshua Mena from Division II, Zinah Alsleman from Division II or III be appointed by the Board of Directors to the Elections and Referenda Committee for the Summer Session.

**VOTE**  
**Motion carried**

Elections & Referenda Committee Roles

- Reviewing election procedures of the union
- Giving demerit points to the candidates during campaign period
- 2-4 meetings September & a final meeting in October

**e) Clubs Committee**

**MOTION** Moved: W. Lou Seconded: R. Le

Be it resolved that Robert Le from Division II, and Niguel Walker from Division II or III be appointed by the Board of Directors to the Clubs Committee for the Summer Session.

**VOTE**  
**Motion carried**

Clubs Committee Roles

- Reviewing club applications (ex. recognition & audits)
- Meeting 3-4 times to review protocols

**#9. ROOF REPLACEMENT**

**MOTION** Moved: W. Lou Seconded: A. Bhaskar

Be it resolved that \$1,500,000 be allocated for the roof replacement of the Student Centre from the line item 1.00 from the Student Centre Preliminary Budget 2022-23.

**VOTE**  
**Motion carried**

Goal: to fix problems with the roof (not replacing the entire roof but only the problematic parts)

**#10. UPCOMING EVENTS**

- Campus Groups Event Space - July 25, 2022
  - Had icebreakers
  - Welcoming campus groups
  - Talked about collaborations
  - Will have more meetings with campus groups
- UTMSU Mega Commission - August 3rd, 2022
  - 12pm-2pm
  - A space for students to voice their opinions/ideas
- Leader Training #3 - August 6th, 2022
  - Collaborating with Scarborough campus
- House Captain Training - August 10th, 2022
  - For house captains
  - Going over logistics for orientation
- Planting destressor - August 11th, 2022
  - For chilling, planting, de-stressing
- CFS Ontario General Meeting - August 8th-10th, 2022 and August 15th-18th, 2022
  - Allow students to be a part of the decision making process for CFS
- Leader Training #4 - August 20th, 2022
  - Logistics of orientation
- Housing Town Hall - August 23rd, 2022
  - 4pm-6pm
  - A space for students to find roommates for the upcoming semester
  - Introducing organizations we're working with

**#11. OTHER BUSINESS - Maëlis**

- Board Responsibilities
  - Attending meetings
    - If you don't attend 3 meetings in a order, then you'll be removed from the board
  - Having strong communication with each other
    - Ex. make sure to communicate when you aren't available for a meeting
    - Ex. at least react to messages in group chats to show that you've read the message

**#10. ADJOURNMENT**

**MOTION**

Moved: M. Barre

Seconded: N. Walker

Be it resolved that the meeting be adjourned at 1:55pm.

**VOTE**

**Motion carried**

Board Meeting #3 of the University of Toronto at Mississauga Students' Union  
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<b>VALIDATION</b>		
<b>MAELIS BARRE PRESIDENT</b>		<b>July 29, 2022</b>
<b>NAME AND POSITION</b>	<b>SIGNATURE</b>	<b>DATE</b>