



1815 Inner Circle Rd, Mississauga Road Mississauga, Ontario L5L 1C6 | Tel: (905) 569-4676

UTMSU BOARD MEETING #1



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Your Guide to Robert's Rules of Order

RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item....	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until....	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until....	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Agenda

Board Meeting #1 of the University of Toronto at Mississauga Students’ Union
Friday April 29th, 2022 • Presentation Room – Student Centre, UTM

Attendance

Executives

Maelis Barre
Wenhan (Berry) Lou
Suraqa Oofa Noor
Alistair Kirk
Reagan Roopnarine

Executive Director:

Felipe Nagata (non-voting)

Division I

Vacant

Division II

Cyrus Joshua Mena
Niguel Walker
Zinah Alsleman
~~Minal (Eesha) Syed~~
Annie Bhaskar
Mohammad Safwan Zahid

Xiyu (Charlotte) Wang
Robert Le
Fatima Abbas
~~Gabriel Horan~~
Yunqi (Eddy) Zhang

Division III

Vacant

Division IV

Vacant

#1.	CALL TO ORDER
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Meeting called to order at 1:16pm.

#2.	LAND ACKNOWLEDGEMENT & EQUITY STATEMENT
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#3.	APPROVAL OF THE SPEAKER
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MOTION

Moved: M. Barre

Seconded: Z. Alsleman

Be it resolved that Kayla Weiler be approved as the speaker for UTMSU Board of Directors Meeting #1.

VOTE by placard

MOTION moved

#4.	APPROVAL OF THE AGENDA
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MOTION

Moved: M. Barre

Seconded: N. Walker

Be it resolved that the agenda be approved as presented.

VOTE by placard

Motion moved

#5.	INTRODUCTIONS & OPENING REMARKS
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#6. PRESENTATION: ROBERT'S RULES OF ORDER

3 Common Points

- Point of information – asking a question
 - Example: if you need clarification on something, you can interrupt the speaker and say “point of information”
 - For providing information, you say “point of debate”
- Point of order – when a procedural mistake is made
 - Example: if the chair forgot to ask for a motion to be seconded, then you can interrupt the speaker and say “point of order”
- Point of personal privilege – when there is a something prohibiting you from participating in the meeting
 - Example 1: speaker isn't speaking loud enough
 - Example 2: if the room is too cold or too hot to the point it prohibits you from participating in the meeting

Other

- To change a motion or add something to do the agenda, you can “make an amendment” during the approval of the agenda
- How to vote:
 - General – by lifting your placards (piece of paper with one's name & pronouns)
 - Rollcall – participants take turn verbally voting
 - Example: saying “I'm in favour” or “I'm against”
 - Doesn't require a motion
 - Secret ballot – participants write their votes anonymously on a slip of paper
 - Doesn't require a motion
- Motion to recess: calling for a break
 - Example: a 5-minute washroom break

#7. PRESENTATION: BOARD MEMBERS DUTIES & RESPONSIBILITIES

UTMSU constitution & bylaws – guide to how UTMSU does things

- This is on a document you have access to
- Ask Felipe if you have any questions about this

#8. PRESENTATIONS: VICE PRESIDENT CAMPUS LIFE HIRING

- 2 candidates: Sania Naqvi & Fatima Yakubi

#9. MOVE IN CAMERA

MOTION

Moved: M. Barre

Seconded: C. J. Mena

Be it resolved that we move in-camera for the discussion of the Vice-President Campus Life Hiring

VOTE by placard
MOTION moved

#10. VICE PRESIDENT CAMPUS LIFE HIRING

MOTION

Moved: M. Barre

Seconded: R. Le

Be it resolved that Fatima Yakubi be appointed as the Vice President Campus Life at UTMSU, for the academic year 2022-2023.

VOTE by placards
MOTION moved

#11. BREAK

MOTION Moved: M. Barre Seconded: R. Le

Be it resolved that the meeting be recessed for 10 minutes. Meeting will resume at 2:52pm

VOTE by placards
MOTION moved

#12. PRELIMINARY BUDGET PRESENTATIONS

MOTION Moved: W. Lou Seconded: C. J. Mena

Be it resolved that the Preliminary UTMSU and Blind Duck Pub Budgets be approved as presented

VOTE by placards
MOTION moved

#13. RATIFICATION OF SIGNING OFFICERS

MOTION Moved: M. Barre Seconded: Z. Alsleman

Be it resolved that the following changes to the signing authorities for UTMSU & its subsidiaries be ratified as presented below:

- Mitra Yakubi, President 2021-2022 (REMOVE)
- Wei Lai, Vice President Internal 2021-2022 (REMOVE)
- Maelis Barre, President 2022-2023 (ADD)
- Wenhan (Berry) Lou, Vice-President Internal 2022-2023 (ADD)

VOTE by placards
MOTION moved

#14. OVERVIEW OF COMMITTEES OF THE BOARD

- Budget Committee
- Elections and Referenda Committee
- Policy and Procedures Committee
- Executive Review Committee
- Clubs Committee
- Organizational Development and Services Committee
- Green Grants Committee
- Bursary Committee
- WUSC Committee (open committee)

Refer to the Union Committees document for more information

#15. UPCOMING EVENTS

- DATE/TIME TBD - UTMSU Job Fair

- Answering questions from those interested in applying to part-time staff positions
- DATE/TIME TBD - Academic Societies Training
 - Training for recently elected academic society executives
- DATE/TIME TBD - Clubs Training
 - Training for recently elected club executives

#16. OTHER BUSINESS

- Friday, May 13th 2022 - Board Orientation
 - Robert's Rule of Order
 - Bylaws & constitutions
- Friday, May 27th 2022 - Board Meeting #2
 - Duration: 1-2 hours
- UTMSU Email Addresses
 - Make sure you can access your UTMSU emails
- WhatsApp Group chat
- Board members need to sign the Non-Disclosure Agreement (NDA)
 - NDA: agree not to disclose confidential information

#17. ADJOURNMENT

MOTION Moved: M. Barre Seconded:

Be it resolved that the meeting be adjourned at 3:47pm

VOTE by placards
MOTION moved

VALIDATION		
MAELIS BARRE PRESIDENT		APRIL 29, 2022
NAME AND POSITION	SIGNATURE	DATE