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1815 Inner Circle Rd, Mississauga Road Mississauga, Ontario L5L 1C6| Tel: (905) 569-4676

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# **UTMSU BOARD MEETING #12**

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# Your Guide to Robert's Rules of Order

**RULES OF ORDER AT A GLANCE**

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item....	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until....	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until....	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

**Minutes**

Board Meeting #12 of the University of Toronto at Mississauga Students’ Union  
 Friday April 29<sup>th</sup>, 2022 • Room 100 – Student Centre, UTM

**Attendance**

<u>Executives</u>	<u>Division I</u>	Yongxin Liang (John Bayar Liang)
Mitra Yakubi	Vacant	<del>Qutian Yan (Gracie)</del>
Wei Lai		Swara Patel
Merica Joy Carlos	<u>Division II</u>	Tamara El-Ayd
Maelis Barre	Christopher Chavez	Vacant
Ryan Tomlinson	Crystal Cheng	
Tarwah Afrah (non-voting)	<del>Michelle Melvin</del>	<u>Division III</u>
	Mingyu Li	Vacant
<u>Executive Director:</u>	<del>Mirza Aneeq Ahmed</del>	
Felipe Nagata (non-voting)	Xinyu Tian	<u>Division IV</u>
		Vacant

**#1. CALL TO ORDER**

Meeting called to order at 11:12am.

**#2. APPROVAL OF THE AGENDA**

**MOTION** Moved: M. Yakubi Seconded: C. Cheng

Be it resolved that the agenda be approved as presented.

**VOTE**  
**MOTION moved**

**#3. EXECUTIVE REPORTS**

**MOTION** Moved: M. Yakubi Seconded: R. Tomlinson

Be it resolved that the minutes for the executive reports be approved as presented.

**VOTE**  
**MOTION moved**

**#4. MINUTES PACKAGE ADOPTION**

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|  | <ol style="list-style-type: none"> <li>1. Board of Directors Meeting #11</li> <li>2. Bursary Committee #12</li> <li>3. Bursary Committee #13</li> <li>4. Final Bursary Committee</li> <li>5. Final Clubs Committee</li> <li>6. Executive Committee #16</li> <li>7. Final Executive Committee</li> <li>8. Final Executive Report</li> </ol> |
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**MOTION** Moved: S. Patel Seconded: C. Chavez

Be it resolved that the Minutes Package be approved as presented.



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<b>VALIDATION</b>		
<b>MITRA YAKUBI PRESIDENT</b>		<b>APRIL 29, 2022</b>
<b>NAME AND POSITION</b>	<b>SIGNATURE</b>	<b>DATE</b>