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# **UTMSU BOARD MEETING #11**

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# Your Guide to Robert's Rules of Order

## **RULES OF ORDER AT A GLANCE**

| <b>To Do This:</b>  | <b>You Say This:</b>  | <b>May You Interrupt the Speaker?</b> | <b>Must You be Seconded?</b> | <b>Is the Motion Debatable?</b> | <b>Is the Motion Amendable?</b> | <b>What Majority is Required?</b> |
|---|---|---------------------------------------|------------------------------|---------------------------------|---------------------------------|-----------------------------------|
| Object to incorrect procedure being used  | Point of order  | Yes                                   | No                           | No                              | No                              | No vote taken, chair rules        |
| Seek clarification from the previous speaker  | Point of information  | Yes, if urgent                        | No                           | No                              | No                              | No vote taken, chair rules        |
| Object to something which prevents your continued participation (eg. excessive noise) | Point of personal privilege.  | Yes                                   | No                           | No                              | No                              | No vote taken, chair rules        |
| Object to a motion being considered   | I object to consideration of this motion.                                 | Yes                                   | No                           | No                              | No                              | 2/3 Majority                      |
| Consider something out of its scheduled order   | I move the agenda be amended in order to deal with the following item.... | No                                    | Yes                          | No                              | No                              | 2/3 Majority                      |
| Overturn the ruling of the chair  | I challenge the chair on...   | Yes                                   | Yes                          | Yes                             | No                              | Majority                          |
| Change a motion   | I move that the motion be amended to read...                              | No                                    | Yes                          | Yes                             | Yes                             | Majority                          |
| Have a motion studied more before voting on it  | I move that the motion be referred to....                                 | No                                    | Yes                          | Yes                             | Yes                             | Majority                          |
| Postpone further discussion on a motion until later in the meeting                    | I move that the motion be tabled until ...                                | No                                    | Yes                          | Only to time                    | Yes                             | Majority                          |
| Postpone consideration of a motion until a future meeting                             | I move that the motion be postponed until....                             | No                                    | Yes                          | Only to time                    | Yes                             | Majority                          |
| Raise a matter previously tabled  | I move that motion...be lifted from the table.                            | No                                    | Yes                          | No                              | No                              | Majority                          |
| Reconsider a motion already voted on earlier in the meeting                           | I move that motion...be reconsidered.                                     | Yes                                   | Yes                          | Yes (if original motion was)    | No                              | Majority                          |
| End debate on a motion  | I call the question.  | No                                    | Yes                          | No                              | No                              | 2/3 Majority                      |
| Ask that everyone's vote on a particular motion be recorded in the minutes            | I call for a roll call vote.  | No                                    | No                           | No                              | No                              | No vote required, chair rules     |
| Recess the meeting  | I move that the meeting recess until ...                                  | No                                    | Yes                          | Only to time                    | No                              | Majority                          |
| End the meeting   | I move that the meeting adjourn.  | No                                    | Yes                          | No                              | No                              | Majority                          |

**Attendance**

Executives

Maelis Barre  
Wenhan Lou  
Alistair Kirk  
Suraqa Noor  
Reagan Roopnarine  
Fatima Yakubi (non-voting)

Executive Director:

Felipe Nagata (non-voting)

Division I

Arnav Nagzirkar  
Thammathorn (Tham)  
Paweewan

Division II

Cyrus Joshua Mena  
Niguel Walker  
Zinah Alsleman  
Annie Bhaskar  
~~Mohammad Safwan Zahid~~  
Xiyu (Charlotte) Wang

Robert Le  
Fatima Abbas  
Yunqi (Eddy) Zhang

Division III

Vacant

Division IV

Chidalu Edechi

**#1. CALL TO ORDER**

*Meeting called to order at 4:07pm.*

**#2. LAND ACKNOWLEDGEMENT & EQUITY STATEMENT - Reagan**

**#3. APPROVAL OF THE AGENDA**

**MOTION**

Moved: M. Barre

Seconded: Y. Zhang

Be it resolved that the agenda be approved as amended.

**VOTE - PASSED**

**AMENDMENT TO AGENDA: ADD AGENDA ITEM “STUDENT AFFAIRS MOTION”  
under agenda item #12**

**MOTION**

Moved: M. Barre

Seconded: W. Lou

- Involves a significant amount of money, so the Board should discuss it

VOTE - PASSED

**#4. EXECUTIVE REPORT**

**MOTION**

Moved: W. Lou

Seconded: T. Paweewan

Be it resolved that the verbal executive report be approved as presented.

**VOTE - PASSED**

Suraqa

- Undergraduate Research Symposium
  - Currently waiting for judges to give response of winners
  - Over 15 groups participated

- Had students from Science, Humanities, Social Sciences
  - Didn't have a 3rd place award for Humanities or for Social Sciences, so Science students were allocated to these 3rd place spots as 4th & 5th place winners
- 1st place: \$1000
- 2nd place: \$500
- 3rd place: \$250
- Collaborated with the Dean's Office for the prize awards, so the money was given by them
- Students got to present their research and interact with professors
- Destressors
  - Starting next week
  - DIY-ing Your Tote Bag, Dog Therapy, Late Study Dinner event, Decompression Space
- Wrapping up WUSC for the year
  - Helping students find housing, managing summer school
  - Will have the last committee meeting to say goodbye to everyone
- Closing up the Professional Headshot Service
- Campus Groups Awards Gala
  - Worked with Hana & Fatima on determining the awards & setting up the gala

## Alistair (Feb 17th - March 31st)

- CFS Ontario Lobby Week
  - Feb 27th to Mar 2nd
  - Tham, one of the BODs, joined
  - Workshops that educated students on how to lobby provincial members of parliament
  - Met with Joel Harden (MPP for Ottawa Centre) & Jennifer French (MPP for Oshawa)
  - Meetings with John Fraser (MPP for Ottawa South) and Ministry of University & Colleges were rescheduled
  - Demands put forth: Education for All, Fairness for International Students, Grants not Loans, Sexual Violence Reports for Post-Secondary Students, OHIP for All, Transit Equity
- 2nd International Students forum
  - Collaborated with Canadian Revenue Agency (CRA) since it's tax season
  - Students learned how to file their taxes and learn about tax benefits & credits
- Housing Legal Workshop
  - Collaborated with UTM Pre-Law Organisation
  - Scenario-based session where Margaret Flynn, a lawyer from Canadian Centre for Housing Rights, taught students how to combat common legal situations that students face
- Published the International Students Handbook
  - Was inspired by the Survival Guide that we already had for all students
  - Consisted of the Fairness for International Students campaign point: immigration information, health insurance & housing
- Rise Conference
  - With Fatima & Reagan
  - March 17th-19th
  - Purpose: work with sister unions to fight for racial equity & justice and to ensure there's not hate or discrimination on campus
  - Had several workshops: Care Not Cops, Migrant Justice, Students Resist

- Justice for Peel Coalition ongoing meetings
  - For their Enough is Enough action
    - Will take place in May or June 2023

Berry (Feb 17th - now)

- Reached out to RBC Bank
  - They're currently running a branch on UTSG campus??
  - Talked to them about future collaboration opportunities
    - Eg. Finance workshops for getting financial advice from professionals
    - Had good meetings but haven't settled on anything yet
  - Why RBC?
    - The only one who reached out to Berry
    - Trying to bring more students
    - Will start investigating on what RBC invested in...?
      - They said they won't collab w unis due to their recent investment in fossil fuels
- Collaborations with the Career Centre
  - LinkedIn Workshop & Photo Day
  - Was invited to give a presentation at their Summer Job Opportunities and Internship workshop - talked about the upcoming job opportunities at the UTMSU
- Elections
  - Was the Chair of EARC meetings
  - Hired poll clerks with CRO & DRO
  - Attended the All-Candidates Meeting
  - Was there for all the ballot counting
- Reached out to Snaplii, a fintech company
  - An e-wallet company
  - Are doing the online payment platform
  - Currently negotiating to bring the online payment platform into the Blind Duck to make payment more accessible to students
    - If their e-wallet project can be brought into the Blind Duck, students can probably get some discounts

Reagan

- Sustainability week
  - Collaborated with the Sustainability Office, SAGE & other various groups
  - 10-15 events
    - Eg. Trashion Show, Documentary Viewing, Food Independence Workshop
- Food Centre
  - Had several events - to expand grocery exchange & to create a community space
  - Plant giveaway (as a part of Sustainability Week)
  - Support Workers at the Community Office
    - Work with students with disabilities - they will be volunteering at the Food Centre
- Bursaries
  - Just have 1 more meeting before bursaries are approved & ready for students
- Consent Forum
  - Really good turnout
  - A lot of students raised concerns under the same umbrella

- Power dynamics between students & faculty
  - Eg. Robert Reisz situation
- Ongoing lack of consent culture online
  - Eg. online bullying
- Clothing Drive
  - Trans & non-binary students raised issues about not having enough resources on campus
  - A group of trans & non-binary students formed the Trans Alliance
    - Worked with them along with Hana to help them resolved the issues they raised, as well as organising the Clothing Drive

**Fatima**

- Montreal Reading Week trip
  - For 3 days
  - Had a lot of activities to ensure students are forming friendships & bonds with each other to increase community on campus
- International Women's Day
  - Recorded a video with staff from UTMSU with Reagan
  - Gave 150+ flowers to women on campus
- Block Party
  - Happened from Mon to Thur
  - Events:
    - Undergraduate Research Symposium
    - Movie Night
    - Union Square - small businesses to promote their businesses
      - Free of charge for them, but they were able to sell their products on campus
    - Campus Group Crawl - last opportunity for campus groups to engage with their membership
    - Colourful Block Party
      - A space for students to destress
    - Merch Drop
    - Pursuit OCR
      - An opportunity to meet new people but also to stay active
    - Consent Forum
      - With Reagan
    - Late Dinner - Iftar themed
      - Open to all students
      - Had 150 students show up
- Another Iftar event
  - With MSA
- Relay for Life
  - With CASO
  - Had survivors
  - Raised \$13 000 for cancer research
- Collaborating with the Middle Eastern Students' Association, Lebanon Student Association, Pakistan Student Association, Assyrian Student Association
  - For Eid or Iftar
- Awards Gala
  - Went through it in the Clubs Committee
- Clubs Committee
  - Worked on a lot of collaboration funding

Maëlis (Mar 20-31 because of the leave of absence from being involved in elections)

- Student Centre expansion
  - Research on how other student centres operate in the GTA
  - Working with the university administration to get more funding
  - Get input from other student union reps
- Highlighting the work & achievements done throughout the year (every single campaign point was completed & more was accomplished this year)
  - Making a series of multiple posts & a video with Alistair
  - Did interviews with the Medium & with the Varsity to highlight
- UPass
  - Had meetings with Metrolinx to make sure everything is ready before the trial period in the summer
  - QR code in the app resets every 5 seconds to prevent fraud - don't need data for it
- Governing Council, where they were passing their budget & tuition fee schedules for the next year
  - Maëlis spoke to the necessity for stable tuition fees & for universities to be able to financially sustain themselves without the help of high student tuitions
  - Had important conversations around student aid & its necessity
- Transition things
  - Transitioning the next team of execs
  - Writing a report for this
- Wrapping up administrative meetings (QSS meeting)
  - To ensure administration is on the same page before this year's execs end their term
- Wrapping up the small services: laptop, gym, textbook rental programs
- Robert Reisz
  - Had an interview with the french version of CBC to get more coverage for the case because the university still has not been doing anything about it
  - Touching base with Pears

| <b>#5.</b> | <b>MINUTES PACKAGE</b>  |
|------------|---|
|            | 1. Board of Directors Meeting #8 - November 18, 2022<br>2. Board of Directors Meeting #9 - January 27, 2023<br>3. EARC #3 - February 2, 2023<br>4. EARC #4 - February 8, 2023<br>5. Board of Directors Meeting #10 - February 17, 2023<br>6. EARC #5 - March 9, 2023<br>7. EARC #6 - March 14, 2023<br>8. EARC #7 - March 15, 2023<br>9. EARC #8 - March 21, 2023<br>10. EARC #9 - March 22, 2023<br>11. EARC #10 - March 27, 2023<br>12. Appeals Committee Meeting #1 - March 28, 2023 |

**MOTION**

Moved: M. Barre

Seconded: Y. Zhang

Be it resolved that the Minutes Package be approved as presented.

**VOTE - PASSED**

|            |  |
|------------|--|
| <b>#6.</b> | <b>PRESENTATION FROM THE CHIEF RETURNING OFFICER (CRO) -<br/>Elias</b> |
|------------|--|

Introduction

- Dates & times
  - Feb 13th: Notice of Election
  - Feb 27th-Mar 3rd: Nomination Period
  - March 4th: All Candidates Meeting
  - Mar 3rd-6th: Silent Period
  - Mar 6th-16th: Campaign Period
  - Mar 14th-17th: Voting Period
  - Mar 17th-18th - Ballot Counting
- Location for the polling stations & how many polling stations there were

Notice

- Notice of elections are included in the drive, linked in the report
- Mostly promoted through UTMSU social medias
- There was a criticism from a candidate that the notice of elections came a little late this year, but it was redundant because they knew the date before the notice was made
  - Notice of elections didn't come on the 13th but rather during the week of nominations
  - But before the nomination period, students had enough notice before to know that the elections were taking place

Positions Open/Nominations & Eligible Candidates

- All 5 executive positions: President, VP Internal, VP External VP Equity, VP University Affairs
  - 17 candidates submitted a nomination package
  - 4 slates ran:
    - 3 had all 5 positions
    - 1 only had VP Equity & VP University Affairs
- 11 Directors at Large seats (Division 2)
  - 18 students asked for a nomination package
  - 17 of the 18 submitted a full nomination package
- 2 Part-Time Directors seats (Division 3)
  - There were no part-time students who asked for a nomination package
- 1 MAM seat (Division 4)
  - Had a separate election committee
  - After their election, they will send the successful candidate to the UTMSU for approval
  - But there were no MAM students who asked for a nomination package (they were welcome to)

Hiring Procedure

- February 13th to March 7th
  - The interviews were held on March 6th-7th - Elias, Berry and Avtar, one of the DROs, interviewed ~50 candidates in the presentation room (5 candidates at a time)
- Consulted with the previous CRO for the process of hiring poll clerks

Board Meeting of the University of Toronto at Mississauga Students' Union  
Friday, March 31st, 2023 • UTMSU, Student Center, Room 100

- Poll clerks had to be hired a week in advance for the university administration to send the hired poll clerks the confidentiality agreement, since they would have access to the full list of students at UTM with their student numbers & personal information
- Full list of poll clerks weren't included because it wasn't necessary
- Interview questions are included in the report

#### All Candidates Meeting

- Mostly directed by Felipe
- Elias, Berry & Ragelle, one of the DROs, was there as seconds
- Walked the candidates through all information about the EPC, the campaign, the rules, how the campaigning was going to be structured, etc.
- It was stressed that candidates should look to campaign, not the compete with each other & that the students were the ones electing them to positions, not the UTMSU

#### Candidates Forum

- Held at the pub

#### Poll Clerk Training

- On the Sunday right before the Voting Period - to ensure information was fresh in their minds

#### Social Media

- In the All Candidates Meeting, it was stressed that social media had the privilege of anonymity - there were a lot of conflict and conversation about that
  - There was only 1 verifiable instance where a social media violation was made - a candidate complained about the UTMSU on their personal social media account while running

#### Voting Period

- No issues with the administration

#### Ballot Counting

- Berry was present for both days
- Elias was present for one and sick on one of the days
- Ragelle directed the ballot counting
- 3000 ballots were expected to be needed, so 5000 ballots were printed in case more than 3000 students voted

#### Results

- Only one candidate for Directors at Large was not elected

#### Recount

- No candidates asked for a recount
- There were complaints from students (not candidates) about this

#### Expenses

- There no issues

#### Demerit Points

- Demerit points not in accordance to the EPC were issued mostly against ThriveUTM because of the vast amount of complaints received against them from different students

- These demerit points were appealed to the EARC

#### Complaints

- Did not include complaints by other students, which were questions about how the elections were being held - they didn't know how the demerit point system worked
  - Only received via email
  - Since only the candidates needed to know how the demerit point system worked, this was not included in the report

#### Spotted@UTM - a social media account

- Presented their opinion on the elections to many students through the account

#### Appeals

- All appeals received were submitted to the EARC - discussions can be found in EARC meeting #6, #7, #8, #9, #10 minutes
- March 14th-28th

#### Recommendations - mostly concerns additions to the EPC (only points verbally discussed during the presentation are below)

- Either the EARC or the board of directors may want to look at how the Candidates Forum should be held because there's not a lot of information in the EPC on how it should be held
- Including a campaign managers clause in the EPC
  - Campaign managers manage a lot & do a lot of work, but students are not aware that campaign managers are a position because they don't present themselves to the students
- Clarification of majority votes for the referendum in the EPC
  - The Charter of Referendum isn't clear on this point
  - Does "absentees" mean "they're not voting" or mean "they're against"?

#### Blunders of this CRO

- Didn't intend this section to be in the report
- Just things that Elias believes he can be blamed for as this year's CRO

#### Issues

- board space - didn't have as much space because it ran the same week of sustainability week
- Candidates Forum
  - Couldn't MC & manage the candidates at the same time
    - Recommendation: to provide information that the CRO should keep the candidates in line & someone that could MC besides the CRO
  - Problem with the sound and PC, so the Forum was not recorded - the Forum should be recorded according to the EPC
    - An oversight of the CRO
    - There were no complaints about this though

#### Questions/Observations

- Were there any spoiled ballots?
  - There were a couple of voided ballots (around 3%) but not enough to make a change to the final results
- For the Directors at Large, poll clerks were mentioning that students were just voting for the first 11 students on the ballot

- Recommendation: instead of putting the candidate names in alphabetical order, do it according to the time they submitted
- Are there any measures to improve the voter turnout for the next elections? This year’s voter turnout is very small compared to the total amount of UTM students
  - No. Students were bothered by the constant campaigning and the UTMSU holding the elections, so the elections itself was a negative to many students. The voter turnout for this year is consistent with the previous years.
- Are there any recommendations to make sure the students aren’t bothered by the elections while engaging them to vote?
  - The problem is that for students to be engaged with the UTMSU, they need to be presented information, but students did not want to be presented information but rather seemed to not want to be a part of the UTMSU & hated on the UTMSU
  - It’s been an issue for years now
- Could we allow an online option for students to vote in the elections?
  - Last year, it was a hybrid election, but it was very costly because a third party company had to be hired to set everything up
  - There were only 100-200 votes cast on the online platform, so a decision was made not to include an online option this year

**MOTION TO EXTEND MEETING UNTIL 5:45PM**

**MOTION**

Moved: R. Le

Seconded: T. Paweewan

**VOTE - PASSED**

**#7. APPROVAL OF CRO REPORT**

**MOTION**

Moved: W. Lou

Seconded: Y. Zhang

Be it resolved that the CRO report (appendix A) be approved as presented.

**VOTE - PASSED**

**#8. RATIFICATION OF REFERENDUM RESULTS**

**MOTION**

Moved: W. Lou

Seconded:

Be it resolved that HOUSE Canada and Regenesis UTM referendum results be approved

Be it further resolved that HOUSE Canada and Regenesis UTM become official UTMSU Levy Groups under the UTMSU Constitution and Bylaws

Be it further resolved that the UTMSU commences the collection of fees for HOUSE Canada and Regenesis UTM

**VOTE -**

Out of order: since there were more abstentions than yes votes, the results cannot be ratified

**#9. RATIFICATION OF UTMSU SPRING ELECTION RESULTS**

**MOTION** Moved: W. Lou Seconded: R. Le

Be it resolved that the UTMSU Spring Election 2023 results be ratified.

**VOTE - PASSED**

**#10. DESTRUCTION OF THE BALLOTS**

**MOTION** Moved: W. Lou Seconded: Y. Zhang

Be it resolved that the ballots for the UTMSU Spring Elections 2023 be destroyed

**VOTE - PASSED**

- 6 in favour
- 0 against
- 4 abstentions

(Destruction of the ballots is done by shredding them.)

**#11. UPCOMING**

- UTMSU 2023 Tax Clinic - ongoing until April 13th
  - A service where volunteers are trained with the CRA to help students file their taxes
  - Appointments can be booked through the link in the UTMSU Instagram bio
- Exam Destressors
  - Paint Your Tote
  - Dog Therapy - April 5th
  - Late Night Dinner - April 12th
- Office Closure - April 7th
  - For Good Friday
- UTMSU/MSA Iftar - @ 7:30pm
- Campus Groups Gala - April 27th
- Social Event for staff, board members and volunteers - tentatively April 25th

**#12. OTHER BUSINESS**

**STUDENT AFFAIRS MOTION**

**MOTION** Moved: M. Barre Seconded: T. Paweewan

Be it resolved that \$15 000 be allocated to the Student Affairs Department to cover UPass operation costs.

- When levy fees are collected, it only goes to UTMSU, so the \$15 000 will be from the levy fees allocated to the UTM administration (Student Affairs Department @ UTM). They'd need the money for distribution prep, having IT support, generating monthly reports & data to ensure continuous improvement, wages for the staff working on this, etc.

|             |                    |
|-------------|--------------------|
| <b>#13.</b> | <b>ADJOURNMENT</b> |
|-------------|--------------------|

**MOTION**

Moved: M. Barre

Seconded: R. Le

Be it resolved that the meeting be adjourned at 5:25pm.

**VOTE - PASSED**

| <b>VALIDATION</b>                 |                  |                                   |
|-----------------------------------|------------------|-----------------------------------|
| <b>MAELIS BARRE<br/>PRESIDENT</b> |                  | <b>Friday, March 31,<br/>2023</b> |
| <b>NAME AND<br/>POSITION</b>      | <b>SIGNATURE</b> | <b>DATE</b>                       |