



1815 Inner Circle Rd, Mississauga Road Mississauga, Ontario L5L 1C6 | Tel: (905) 569-4676

UTMSU BOARD MEETING #10

Your Guide to Robert's Rules of Order

RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incoherent procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item...	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Attendance

Executives

Mitra Yakubi (Present)
Wei Lai (Present)
Merica Joy Carlos (Present)
Maelis Barre (Present)
Ryan Tomlinson (Present)
Tarwah Afrah (non-voting) (Not-Present)

Executive Director:

Felipe Nagata (non-voting)
(Present)

Division I

Vacant

Division II

Christopher Chavez (Present)
Crystal Cheng (Present)
Michelle Melvin (Present)
Mingyu Li (Present)
Mirza Aneeq Ahmed (Present)
Xinyu Tian (Present)

Yongxin Liang (John Bayar Liang)
(Present)

Qutian Yan (Gracie) (Present)
Swara Patel (Present)
Tamara El-Ayd (Present)
Vacant

Division III

Vacant

Division IV

Vacant

#1.	CALL TO ORDER
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Meeting called to order at 3:06 pm.

#2.	LAND ACKNOWLEDGEMENT & EQUITY STATEMENT
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#3.	APPROVAL OF THE AGENDA
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MOTION

Moved: M. Yakubi

Seconded: C. Cheng

Be it resolved that the agenda be approved as presented.

VOTE

Motion Carries

#4.	EXECUTIVE REPORTS
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MOTION

Moved: Y. Liang

Seconded: C. Chavez

Be it resolved that the Executive Reports be approved as presented.

The Executives summarized the contents of their Executive Report.

VOTE

Motion carries

#5.	MINUTES PACKAGE
	<ol style="list-style-type: none">1. AGM 2021 Minutes - November 20212. Clubs Committee - January 9, 20223. Policy and Procedure Committee Meeting #4 - January 24, 20224. Board of Directors Meeting #9 - January 28, 20225. Emergency Board Meeting #3 - February 3, 2022

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6. ASAC Meeting - February 15, 2022
7. Executive Committee - February 23, 2022

MOTION

Moved: M. J. Carlos

Seconded: M. Melvin

Be it resolved that the Minutes Package be approved as presented.

VOTE

MOTION Carries

#6.	Hiring Report
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MOTION

Moved: Y. Liang

Seconded: C. Chavez

Be it resolved that the Hiring Report be approved as presented

W. Lai: The recommendation by the Hiring Committee are the Chief Returning Officer (CRO) Athisaya Satgururajah, the Deputy Returning Officers (DRO) Chelsea Reys and Regelle Dumlao, and the Executive Director Felipe Nagata.

VOTE

MOTION Carries

#7.	CHANGE OF SIGNING OFFICERS
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MOTION

Moved: M. J. Carlos

Seconded: Q. Yan

Be it resolved that the following changes to the signing authorities for UTMSU & its subsidiaries be ratified as presented below:

- Nour Alideeb, Outgoing Executive Director (REMOVE)
- Felipe Nagata, Incoming Executive Director (ADD)

W. Lai: According to the By-laws, the Signing Officers of the Organization are the President, Vice President Internal, and the Executive Director. Since Nour Alideeb is no longer the Executive Director, the change in Signing Officer is Felipe Nagata.

VOTE

MOTION Carries

#8.	CAMPUS GROUPS COORDINATOR HIRING COMMITTEE
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MOTION

Moved: T. El-Ayd

Seconded: M. Melvin

Whereas, the Executive Committee reserves the right to employ staff, as it deems necessary; and

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Whereas, in accordance with the UTMSU's Staff Hiring Policies, the Executive Committee must establish a hiring committee with two (2) members of the Board of Directors selected at a Board Meeting;

Be it resolved that the UTMSU Board of Directors strike a hiring committee in search of a Campus Groups Coordinator.

Be it further resolved that the following two board members serve on the hiring committee:

- (1) M. A. Ahmed
- (2) C. Chavez

W. Lai: Since Felipe Nagata is the new Executive Director, and the position of Campus Groups Coordinator is vacant, a new Campus Groups Coordinator has to be hired to fill this job vacancy. Two members from the Board are needed to volunteer to join the Campus Groups Coordinator Hiring Committee, which are selected in the Board Meeting. Mirza Aneeq Ahmed and Christopher Chavez have volunteered.

VOTE

MOTION Carries

#9. UPCOMING EVENTS

- UTM Residence Town Hall - Monday, February 28 at 4PM
 - M. Yakubi: the planning was completed and everything was ready to go, but the Members of Administration could not attend due to conflict of schedule. So, this event will be rescheduled to a later date.
- Black History Month Closing Ceremony - Monday, February 28 at 6PM
- UTMSU Spring Elections - Monday, February 28 - Thursday March 17
- Undergraduate Research Symposium - Wednesday, March 2 - Friday, March 4
- Sustainability Week - Monday, March 21 - Friday, March 25
- Block Party x Mental Health Awareness Week - Monday, March 28 to April 1

#10. OTHER BUSINESS

N/A

#11. ADJOURNMENT

MOTION

Moved: C. Cheng

Seconded: M. Melvin

Be it resolved that the meeting be adjourned at 3:28 pm.

VOTE

VALIDATION		
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MITRA YAKUBI PRESIDENT	<i>Mitra Yakubi</i>	February 25, 2022
NAME AND POSITION	SIGNATURE	DATE